



EDGEBOROUGH SCHOOL

Pupil Privacy Notice

Only children aged 13 or over are able provide their own consent. (This is the age proposed in the Data Protection Bill and is subject to Parliamentary approval).

If you are under this age, this Privacy Notice does not apply to you.

WHO WE ARE – “YOUR SCHOOL”

Edgeborough Educational Trust Limited, also known as Edgeborough School, is located at 84 Frensham Road, Frensham, Farnham. Surrey. GU10 3AH.

Edgeborough School is the data controller for the purposes of the “Data Protection Law” and this privacy notice applies only to this school.

WHAT WILL HAPPEN TO YOUR PERSONAL DATA

Your school uses your personal data to ensure you are provided with the best possible education whilst you are a pupil at Edgeborough. This includes using your personal data when you take part in local and national assessments or competitions, using your photograph in school publications (if you have consented to this) and writing references for future schools.

WHAT RIGHTS DO YOU HAVE

Children have the same rights as adults over their personal data. These include the rights to access your personal data, request changes, object to processing and have your personal data erased.

An individual’s right to erasure is particularly important if you gave your consent to processing when you were a child.

THIS POLICY

This is a living document as the school is working to expand it in key areas when the law is updated in May 2018.

Any substantial changes that affect your rights will be provided to you directly as far as is reasonably practicable.

QUERIES AND COMPLAINTS

Any comments or queries on this policy should be directed to Mrs Connelly who is the school's business Manager. Mrs Connelly is located in the main office in Frensham Place. Her contact details are:

cheryl.connelly@edgeborough.co.uk or 01252 792495

If you believe that the school has not complied with this policy or acted otherwise than in accordance with Data Protection Law, you should use the school complaints procedure and should also notify Mrs Connelly. You can also make a referral to or lodge a complaint with the Information Commissioner's Office (ICO), although the ICO recommends that steps are taken to resolve the matter with the school before involving the regulator.

Updated March 2018

Data Protection Law - By 25 May 2018, the relevant legislation is likely to include both the General Data Protection Regulation (EU 2016/679) and the UK Data Protection Act 2018, as well as potentially other relevant supporting legislation.