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EDGEBOROUGH SCHOOL

3 Year Accessibility Plan

(2018 – 2020)

(including EYFS and Boarding)

UPDATE LOG

DATE	CHANGE	By Whom
Sept 18	New Head reviewed and updated from past plans	DJWT

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This plan sets out the proposals of Edgeborough School to increase access to education for disabled pupils in the three key areas required by the Equality Act (2010):

1. increase the extent to which disabled pupils (including those with special educational needs) can participate in the school's curriculum;
2. improve the provision to disabled pupils of information which is already in writing for pupils who are not disabled;
3. improve the physical environment of the school in order to increase the extent to which disabled pupils are able to take advantage of education and associated services offered by the school.

Year 1 (2018) – Data collection and planning phase			
<u>Targets</u>	<u>Strategies</u>	<u>Responsible</u>	<u>Criteria & timescale</u>
Site survey	In order to deliver the best possible outcomes, the plan should be based on quality data. A site survey was undertaken (in 2017) to produce layout plans of buildings and external areas. This needs to be updated to a full plan. Then an Estate Design Guide can be commissioned.	School Business Manager + Governors	CAD plans delivered with each space numbered and areas of rooms and external areas
Review Policy	The Accessibility Policy will be reviewed and updated. It will also be aligned with other policies and procedures to ensure that these complement each other going forward.	ELT	Policies updated and agreed at H&S committee. (Dec 18)
Liaison review	Review current measures to ensure they promote close liaison and collaboration particularly between School & families, as well as School & outside agencies	School Business Manager + ELT	Identify improvements to existing measures (Dec 18)
Space utilisation	Following receipt of the layout plans an in depth review of space and timetabling will aim to identify issues and help determine priorities. There may be easy to implement changes which improve inclusivity (location, room selection, ground floor access, etc)	Maintenance & ELT	List of priorities produced (Summer Term 2019)
Identify Barriers (existing) – built environment	Survey the site to identify existing physical barriers such as: narrow doors, steps, geography of site, level access, use of colour, induction loops, acoustics, etc. Canvas the opinion of students, House parents and engage Parents in the survey.	ELT & Maintenance	Produce a list of the recommendations (Summer Term 2019)
Identify Barriers (existing) – delivery of information	Survey students, teachers & parents regarding how information is communicated and identify improvements.	ELT	Produce a list of the recommendations (by Autumn Term 2019)
Personal Emergency Evacuation Plans (PEEPS)	Complete & implement a PEEPS procedure for all staff and students who might require assistance in an emergency and record the measures to be taken.	ELT	Ensure the responsibilities are recorded and implement any measures agreed (pending)
Review	Year 1 is mainly about collecting quality information to allow targeted and accurate improvements. The information is to be reviewed and a development plan produced.	Governors + ELT	Agree & establish a development plan for the start of Year 2 (Sep 2019)

Year 2 (2019) – Development phase			
<u>Targets</u>	<u>Strategies</u>	<u>Responsible</u>	<u>Criteria & timescale</u>
Development plan	Establish a plan of minor & major projects which will strongly improve accessibility and secure better access to buildings & grounds. Cross check the specification against the Estates Design Guide.	Maintenance	Agree project priorities based on weight of improvement (likely Jan 2019)
Maintenance plan	Establish continuous planned works which contribute to accessibility improvements in line with the Estates Design Guide but which can be worked towards throughout the year. Typically these will be small maintenance improvements such as: <ul style="list-style-type: none"> • Door widening • Access control to buildings • Switch & socket re-location • Level thresholds • Colour scheme enhancement • Welfare facilities • Whiteboard walls 	Maintenance	Produce the Planned Preventative Maintenance schedule including accessibility upgrades (est Jan 2019)
Communications plan	Scrutinise how information to outside agencies, parents & students is conveyed and how successful it is. Following receipt of the layout plans an in depth review of the IT infrastructure will show areas for improvement and whether data all parts of the site offers opportunities for improved access to information.	ELT, Maintenance and IT	List of priorities produced (Easter 2019)
Building projects	Implement agreed refurbishment & new building priorities. Design, cost & submit planning and conservation officer applications to the LA.	School Business Manager	Dependent on size of project forecast completion dates.
Maintenance projects	Plan work to be completed from schedule. Agree projects with wider School and set timescales, order materials and submit any necessary BR notices.	School Business Manager	Complete schedule by year end (Aug 2019)
Review	Review Year 2 progress, and adjust the Year 3 plan to accommodate any recommendations	Governors & ELT	Ensure the responsibilities are recorded and implement any measures agreed (Aug 2019)

Year 3 (2020) – Continuation of development phase			
<u>Targets</u>	<u>Strategies</u>	<u>Responsible</u>	<u>Criteria & timescale</u>
Building projects	Continue with the Implementation of agreed refurbishment & new building projects.	Maintenance	Complete projects by Aug 2020
Maintenance projects	Plan work to be completed from the PPM schedule at the start of Year 3. Agree projects with wider School and set timescales, order materials and submit any necessary BR notices.	Maintenance	Complete schedule by year end (Aug 2020)
Communications projects	Implement projects to upgrade communications infrastructure relating to data, phone & mobile devices, classroom technology etc.	Maintenance and IT	Complete projects by Aug 2020
Review	Review Year 3 progress, and feed recommendations into the new 3-year plan (2020-2022). Review how successful it has been including feedback from all stakeholders.	ELT + School Business Manager	Analyse performance against the aims of the plan and policy (Aug 2020)
Formulate subsequent 3 year plan	Based on the analysis of the previous 3 Year plan, devise the next 3 year plan and allow for further surveys if necessary.	Governors, Maintenance, IT & ELT	Ensure new plan is agreed in time for the start of term (Sept 2020)